

## Nebraska DAS – Office of the CIO / Network Services

### Broadband Internet Order Form

Please do one of the following:

- a) Print the document, write down the information and fax the form back
- b) Type in the information in Microsoft Word, print and fax the form back
- c) Type in the information in Microsoft Word, save the document and E-mail the form back as an attachment

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<b>Agency / Department Information</b>	
Name:	
Authorized by:	
<b>Billing Information</b>	
Job Code:	(7 digits) State accounting number.
Billing Number:	(10 digits) Division of Communications number, usually a phone number.

<b>Remote Site Location</b>	
Name:	
Address:	
City:	
Zip code:	
Remote site contact:	
Remote site phone:	
Local telephone carrier:	
Number of computers:	
Location of DSL/Cable modem:	
<b>Broadband Features</b>	
Bandwidth range:	(Low, Medium , High ) 1Mb – 20Mb
Price range:	(Low, Medium , High) \$50 - \$200 mo.
Static IP:	(Yes, No) For VPN box or Firewall to monitor / remote access.
Preference:	(Cable, DSL) Which type of broadband do you prefer?
DSL phone number:	If DSL is available, what phone number you want it on.
Dmarc:	(Yes, No) Will only need a Dmarc install?
Phone Jack Extension:	(Yes, No) Will the phone line need to be moved to telephone closet or network room?
Modem install:	(Tech, Self) Tech to install the modem or will do a self install?
Wireless:	(Yes, No) If DSL or Cable Internet is not available.
Drilling:	(Yes, No) Is drilling into the building allowed? For buildings that do not have a previous cable connection.
Length of contract:	( 1, 2, 3 or more) How many years are you planning on using broadband?
Preferred provider:	Charter, Windstream, TWC, CenturyLink, etc...

<b>Agency / Department Computer Support</b>	
Name:	The PC/ LAN contact in your organization.
Phone:	

Please review the **Remote Access Standard** from the State of Nebraska NITC Website.  
**Section 4.2.1** All home networks connected to the Internet via a broadband connection should have a firewall device installed, updated and operational.  
[http://www.nitc.nebraska.gov/standards/security/Remote\\_Access\\_Standard\\_v4\\_20070222.pdf](http://www.nitc.nebraska.gov/standards/security/Remote_Access_Standard_v4_20070222.pdf)