



Nebraska Public Power District
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Nebraska Statewide Radio System Notice of Intent to Participate

Purpose

The Nebraska Statewide Radio System (SRS) is a multi-agency VHF P25 digital trunked radio communications system for Nebraska public safety agencies and public power districts. The system is a joint venture between the State of Nebraska Office of the Chief Information Officer (OCIO) and the Nebraska Public Power District (NPPD) to own, operate and manage the system on behalf of all agencies operating on the system.

1. It is a **shared system** where local and statewide agencies share access to the system for their individual and joint use.
2. It is a **standardized public safety system** for emergency responders and public power agencies to communicate within their own agencies and across disciplines and jurisdictions.
3. It is a **statewide interoperable system** providing participating public safety and public power agencies the means to communicate in their local areas and over large areas of the state.

Steps to Participate on SRS

The following steps are required for any requesting public safety or public power agency interested in using the system. A lead coordinator from OCIO or NPPD assists the requesting agency with an orientation about the system, and the planning steps to join the system. A migration plan is coordinated with the requesting agency. An agreement is signed between the requesting agency and OCIO/NPPD to join the system.

1. **Intent to Participate:** The requesting agency thoroughly reads and then signs the Intent to Participate form. **This is a non-binding good faith declaration of the requesting agency's intent to engage in the planning process to become a participant on the system.** NPPD is the lead coordinator for public power agencies. OCIO is the lead coordinator for federal, state and local agencies.
2. **Agency Migration Plan:** The requesting agency participates in an Agency Migration Plan with OCIO and NPPD. This planning process ensures the required steps are taken and are understood by the requesting agency for successful migration to the system.

- a. The **Agency Profile** provides a snapshot about the agency. A short questionnaire completed by the requesting agency provides background information about the agency's jurisdictional area of operation, number of users, dispatch operations, communications with other agencies, funding, training, approvals required, and anticipated timeline.
 - b. **Coverage Planning** assists the requesting agency with understanding how well the system can meet the agency's needs. This includes radio coverage on the system, how different subscriber radios operate, and which towers the agency will access.
 - c. **Interoperability Planning** determines how the requesting agency will operate with other agencies on the system, and with agencies using other radio systems. The Agency Profile questionnaire provides background information on how the agency currently operates. The lead coordinator in OCIO or NPPD works with the agency to develop a personalized agency fleet map and talk groups, and discuss frequencies needed to support the agency's communication needs. Steps c and d may require considerable work to finalize a communication template that best fits the agency needs.
 - d. **Subscriber Planning** is the coordination of equipment purchases, features and programming for radios approved to operate on the system. The lead coordinator in OCIO or NPPD works with the requesting agency to explain radio equipment options, the personalized agency fleet map, and talk groups needed to support the agency's communication needs. This includes managing the code plugs to be used in programming the agency's radios. Steps c and d may require considerable work to finalize a communication template that best fits the agency needs.
 - e. **Dispatch Operations Planning** identifies the dispatch operations of the requesting agency's daily communications, and assists with how the agency's dispatch operations will function on the system. This may include a backup plan in the event the agency's dispatchers and/or users are unable to access the system for a period of time due to planned or unplanned outages.
 - f. **User and Dispatch Training** covers detailed radio functions and equipment operation, dispatch operations, system operation, and backup planning. OCIO/NPPD can assist with user training and "Train the Trainer" classes. Arrangements for training require discussion about training location, types of training needed, and number of employees to be trained. This will include a discussion with your agency's radio maintenance provider, equipment installation, programming, and testing on the system.
 - g. **Cut-Over Planning** is the final step before officially migrating over to the system. All essential planning steps must be completed with a detailed plan and timeline to ensure successful migration and use of the system.
3. **Signed Agreement:** During the Agency Migration Planning, the Agreement is drafted, identifying terms and conditions of participation on the system. Once the agreement is signed by all parties involved, the requesting agency becomes a user of the system.

As a representative of the requesting agency listed below, I have read the information in the Intent to Participate and understand the processes involved. I understand that by signing, this is a non-binding / good-faith declaration of this agency's intentions to move forward with the planning process for migration to the system. A signed agreement by the parties is required before the requesting agency becomes a user of the system.

Agency Name: _____

This agency intends to participate on the Nebraska SRS for its primary operations and/or requires its own talk groups.

This agency requires more information before declaring its intentions. (Please attach questions or contact the lead OCIO or NPPD contact.)

Authorized Signature: _____ Date: _____

Type/Print Name: _____ Title: _____

Agency Contact Information

Agency Address: _____
City, State & ZIP _____
Contact Person: _____
Phone: _____
E-mail: _____

Please submit **all 3 pages** of this form to: stateradioadministrator@nebraska.gov

Or mail to the appropriate lead coordinating agency:

Public Safety Agencies:

Nebraska Office of the CIO
Statewide Radio System Administrator
PO Box 95045
Lincoln NE 68509-5045

Contacts:
Dave Collett, 402-471-3719
Dave.Collett@nebraska.gov

Public Utilities:

Nebraska Public Power District
Statewide Radio System Administrator
907 W 25th ST
York NE 68467

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